

LEASE – PURCHASE FINANCING SCHEDULE
CY 2018

	Equipment Lease	Equipment Lease	Equipment Lease	Equipment Lease
	<i>First Round 2018</i>	<i>Second Round 2018</i>	<i>Third Round 2018</i>	<i>Fourth Round 2018</i>
Documentation of payment due to Debt Management*	Within 60 days of payment to vendor	Within 60 days of payment to vendor	Within 60 days of payment to vendor	Within 60 days of payment to vendor
Lease request due from State Agencies	1/22/2018	04/10/2018	07/05/2018	09/28/2018
Invitation for Bid (IFB) Released	02/15/2018	05/08/2018	08/07/2018	11/30/2018
Bids due from Lessors	03/13/2018	05/30/2018	08/28/2018	12/21/2018
Board of Public Works Approval	03/21/2018	06/06/2018	09/05/2018	1/02/2019
Close lease	04/04/2018	06/20/2018	09/19/2018	1/16/2019
First Payment	07/01/2018	01/01/2019	01/01/2019	07/01/2019

*This only applies if your agency is paying for the equipment up front with its own funds, then reimbursing itself from the proceeds of the lease-purchase financing. If this is the case, the Treasurer's Office **must** sign an official Declaration of Intent or the equipment will not be eligible for tax-exempt financing under federal tax law.

This schedule is preliminary and subject to change.